

Instructions for

**MOTHERSHIP**

**DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)**

**1. RESPONSIBILITY**

The owner of a mothership that receives groundfish from vessels issued a Federal fisheries permit under 679.4 is responsible for compliance with the applicable recordkeeping and reporting requirements of 50 CFR part 679.5, including completion of a DCPL. The signature of the owner or operator on the DCPL is verification of acceptance of that responsibility.

**2. TIME LIMITS**

The operator of a mothership must:	TIME LIMIT	
Record delivery information – Except for records of round weight catch for IR/IU species pollock and Pacific cod	Within 2 hours after completion of receipt of each groundfish delivery	
Record discard/disposition information	By noon each day to record the previous day's discard/disposition that: (1) Occurred on site after receipt of groundfish from a catcher vessel or buying station and during processing of groundfish; (2) Was reported on a blue DFL received from a catcher vessel delivering groundfish; (3) Was reported on a BSR received from a buying station delivering groundfish.	
Record all other information required in the DCPL	By noon each day for the previous day's production	
Record product information	By noon each day for the previous day's production.	
Sign the completed DCPL logsheets	By noon of the day following the week-ending date of the weekly reporting period.	
Submit the goldenrod logsheet to the observer	After signed by the operator	
Submit the yellow logsheets each quarter to:  NOAA Office for Law Enforcement P.O. Box 21767 Juneau, Alaska 99802-1767	<u>Quarter</u>  1 (Jan 1 - Mar 31) 2 (Apr 1 - Jun 30) 3 (Jul 1 - Sep 30) 4 (Oct 1 - Dec 31)	<u>Submit by</u>  May 1 August 1 November 1 February 1 of the following year.

### 3. INFORMATION REQUIRED ON ALL LOGSHEETS

#### Active/Inactive

The owner or operator must account for each day of the fishing year and indicate in the DCPL whether the mothership is active or inactive throughout the year.

If a mothership is	Then
Active. a period of time when the mothership is checked-in or processing.	Complete one logsheet per day
Inactive. A period of time when the mothership is not active.	Use one logsheet for up to one quarter. 1) Check "inactive". 2) Record the first and last day when inactive. 3) Indicate why inactive

If the inactive time period extends across two or more successive quarters, complete two logsheets: the one to indicate the last day of the first inactive quarter and the next page to indicate the first day of the second inactive quarter.

#### Management Program

Indicate by circling appropriate term whether harvest was made under a separate management program:

CDQ. Western Alaska Community Development Quota (CDQ) program. If fishing under more than one CDQ number, use a separate logsheet for each.

Research Program. If fishing under more than one research program, use a separate logsheet for each.

Exempt Fishery. If fishing under more than one exempt fishery, use a separate logsheet for each..

Use a separate logsheet	For each day of an active period
	For each reporting area where harvest occurred
	For each separate management program (see above)

Vessel Name. Enter complete name as displayed in official documentation.

Operator Name and Signature. Enter printed name and signature of operator; signature verifies the accuracy and completeness of data on the logsheet.

Page Numbering. Number the pages in each logbook consecutively, beginning with page 1 for January 1 and

continuing throughout the logbook for the remainder of the fishing year.

Logbook Numbering. If more than one logbook is used in a fishing year, the page numbers should follow the consecutive order of the previous logbook.

ADF&G Processor Code. Enter State of Alaska Department of Fish and Game processor code number of the mothership.

Federal Fisheries Permit No. Enter Federal Fisheries Permit Number of the mothership.

### 4. INFORMATION REQUIRED FOR EACH DAY THE VESSEL IS ACTIVE.

Gear Type. Circle the gear type of harvester. If gear type used to harvest fish is not listed, circle OTHER and describe gear.

Federal Reporting Area. Enter the reporting area code where groundfish were harvested.

Use the reporting area codes presented in Figure 1 and Figure 3.

COBLZ or RKCSA. If groundfish were harvested using trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.

Crew Size. Enter the number of crew, excluding certified observer(s), on the last day of the weekly reporting period.

Observer Information.

Enter the number of NMFS-certified observers aboard the vessel. Enter printed name and cruise number of each observer aboard the vessel.

## 5. DELIVERY INFORMATION.

Record the following information for all deliveries received from a catcher vessel or buying station.

### CV or BS.

Enter CV or BS to indicate delivery by a catcher vessel or buying station, respectively.

### Receive Discard Report.

Enter YES or NO to indicate whether Catcher Vessel submitted blue discard copy of DFL to buying station.

Code	Reason for Non-submittal
P	Catcher vessel does not have a Federal fisheries permit
L	Catcher vessel is under 60 ft length overall
P	Catcher vessel is under 60 ft LOA and also does not have a Federal fisheries permit
U	Catcher vessel delivered an unsorted codend
If blue discard copy of DFL is not submitted by catcher vessel, and no reason was given, enter NO without a code.	

### Name.

Enter the name of the Catcher Vessel or Buying Station delivering the groundfish.

### ADF&G NO.

Enter the 5-digit ADF&G vessel registration number of the Catcher Vessel or Buying Station delivering the groundfish.

### Receipt Time.

Record the time ( A.l.t.) when receipt of groundfish delivery was completed.

### Receipt Position.

Enter latitude and longitude of begin position (to at least the nearest minute) of the Mothership's position when the groundfish delivery is received.

**Option:** record to nearest second or fraction of minute.

### Estimated Total Round Catch Weight.

Circle either lb or mt. Use the same units to report weight throughout the year. Enter the estimated round catch weight of groundfish to the nearest pound or metric ton, excluding pollock and Pacific cod .

### IR/IU Species.

IR/IU species in 2003 are:

Pollock

Pacific cod

GOA shallow water flatfish

In June 2004, BSAI Rock sole and BSAI Yellowfin sole will become IR/IU species.

Circle lb or mt.

Mark out the heading "Pollock" and add "Species" above it in the column.

Mark out the heading "Pacific cod" and add "Weight" above it in the column.

When recording amounts of IR/IU species in the DCPL,

Enter the species code for pollock (270) or Pacific cod (110) in the column newly entitled "species". For Shallow-water flatfish, enter "SWF" in the species column.

Enter the round catch weight of the IR/IU species to the nearest pound or metric ton in the newly entitled column "Weight".

Enter the round catch weight of Pacific cod to the nearest pound or metric ton.

### Fish Ticket Number.

Enter the ADF&G fish ticket number issued to the catcher vessel.

### No deliveries.

If there are no deliveries for a day, write "NO DELIVERIES", "0", or "ZERO" on the "daily total" line.

## 6. DISCARD/DISPOSITION INFORMATION.

Record the following information for all discard/disposition reported to you by a catcher vessel or buying station, and all discard/disposition that occurred at your facility.

Use species and product codes presented  
in Table 1 and Table 2.

### Daily Total Weight.

Record daily the species code, product code, and the total estimated discard/disposition amounts in whole fish weight for each groundfish species or species group and Pacific herring in pounds or to at least the nearest 0.001 mt.

### Daily Total Numbers of animals.

Record daily the species code, product code, and discard/disposition amounts by number of Pacific salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab.

### No discard/disposition.

If there are no discard/disposition for a day, write "0", "ZERO" or "NO DISCARDS" on the "daily total" line.

### Daily Balance Forward.

Enter the total amount of discard/disposition, by species and product codes, carried forward from the previous day.

### NOTE

At the beginning of each weekly reporting period, the discard/disposition amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

### Discard/disposition Weekly Cumulative Total.

Enter the total discard/disposition amount by species and product codes, calculated by adding the relevant daily total and the total carried forward.

Calculate cumulative discard/disposition totals for each reporting area, gear type, IFQ, and CDQ program.

## 7. PRODUCT INFORMATION.

Calculate and record the following information for each product made from fish delivered by a catcher vessel, buying station, or transferred from a groundfish processor.

Check either pounds (lb) or metric tons (mt).

### Ancillary product.

A product, such as meal, heads, internal organs, pectoral girdles, or any other product that may be made from the same fish as the primary product.

### Primary product.

A product, such as fillets, made from each fish, with the highest recovery rate.

### Reprocessed or rehandled product.

A product, such as meal, that results from processing a previously reported product or from rehandling a previously reported product.

	Description	Appropriate Coding
<b>Example 1 – describe a single product:</b>	Pollock made into primary product, minced	270 -- P -- 31
<b>Example 2 – describe two products from the same fish</b>	Pollock made into primary product, fillets and ancillary product, roe	270 -- P -- 23 270 -- A -- 14
<b>Example 3 – describe multiple products</b>	Starting with 100 mt of pollock-- 90 mt were processed into 13.5 mt deep skin fillets and 2.7 mt roe 10 mt small and damaged pollock were processed into meal along with 73.8 mt pollock parts = 83.8 mt 12% (10/83.8) of the meal = 1.68 mt is primary 88% (73.8/83.8) of the meal = 12.32 mt is ancillary	270 -- P -- 24 = 13.5 mt 270 -- A -- 14 = 2.7 mt  270 -- P -- 32 = 1.68 mt 270 -- A -- 32 = 12.32 mt
<b>Example 4 – describe an unlisted, ancillary product.</b>	Pollock livers made into ancillary product. Use product code 97, which means miscellaneous products, and write in the name of the product.	270 -- A -- 97 livers

#### Daily Production Total.

Enter the total amount of product -- by species codes, product codes, and product designation -- that was produced each day.

Use the species codes, product codes, and product designations presented in Table 1 and Table 2.

#### Production Weekly Cumulative Total.

At the end of each weekly reporting period, enter the cumulative total product weight, by species codes, product codes, and product designation calculated by adding the relevant daily total and the total carried forward for that week.

Calculate cumulative production totals for each reporting area, gear type, and CDQ number.

#### No production.

If no production occurred for a day, write "NO PRODUCTION" on the "daily total" line.

#### Comments (optional)

#### Daily Balance Forward.

Enter the total amount of product, by species codes, product codes, and product designation, carried forward from the previous day.

NOTE

At the beginning of each weekly reporting period or after the offload or transfer of all fish or fish product onboard if such offload occurs prior to the end of a weekly reporting period, the amount is zero, and nothing shall be carried forward from the previous weekly reporting period.